

MedHub Residency Management System

Quick Introduction for Cardiology Fellowship
Programs

What is MedHub?

MedHub is a web-based data management system designed to track and document program and resident/fellow activities relating to resident/fellow education and program accreditation.

Who uses MedHub?

You! Fellows

Program Directors

Faculty

Program Administrators

GME Office

Patient care providers

You can access MedHub from wherever you access the Internet – home, the hospital, or your favorite coffee house.

What do trainees do in MedHub?

- Submit GME on-boarding requirements (online application portal)
- Sign annual training agreements
- Document duty hours each week
- Complete evaluations of faculty, peers, program, services
- View schedules
- Provide demographics data and contact information to the institution

- Log procedures
- View conference schedules, Report conference attendance
- View program/service curriculum

All Fellows

Trainees can also use MedHub to:

Maintain CV through
the resident Learning
Portfolio
(Exportable upon
completion of
training)

View curriculum goals
and objectives

Access program and
training information
through
Resources/Documents

Review records

- RFPAs and other uploaded files
- Profile data
- Contact information
- Education history
- Licenses/Certifications
- Test scores
- Training History
- Faculty Mentors

Logging In

uw.medhub.com

Click the **UW NetID** box. This will take you to the UW NetID login page. This single sign-on feature means you are not required to remember a separate username and password in order to access MedHub.

UW Medicine
GRADUATE
MEDICAL EDUCATION

[Forgot My Password](#) [Help](#)

Click here to login with your **UW NetID weblogin**

Welcome to the University of Washington Residency Management System. This resource provides UW residents with the ability to plan their rotation schedules, keep track of their educational progress, and communicate with other residents, faculty members, and administrators.

If you have a UW NetID, click the link above to login. Otherwise, type your MedHub username and password into the fields on the right and click the Login button.

medhub

Recommended Browsers:
[Internet Explorer 8+](#)
[Mozilla Firefox 2+](#)

Additional Tools:
[Adobe Reader 8+](#)
[Flash Player 8+](#)

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Disregard login fields inside the purple circle. This login method is functional but requires maintenance of a separate password.

Sample of a Resident Homepage

Wednesday, January 8, 2014


UW Medicine
GRADUATE
MEDICAL EDUCATION

Body Imaging

Welcome,

myHome Portfolio Schedules Procedures Evaluations Conferences Help

Dr. Resident Account Log Off



Urgent Tasks

- Incomplete Duty Hours (1)
- Incomplete Evaluations (23) (6 late)

Personal Calendar

Wednesday, January 8
(No activities)

Thursday, January 9
(No activities)

Friday, January 10
(No activities)

Saturday, January 11
(No activities)

Sunday, January 12
(No activities)

[View myCalendar](#)

Rotation Schedule

July 1, 2013 - June 30, 2014

7/1-7/2	Seattle Cancer Care Alliance - First Fellow
7/23-8/12	UWMC PROCEDURES
8/13-8/12	UW MRI
9/3-9/23	UWMC Ultrasound
9/24-10/14	Vascular/Flow Fellow at UWMC
10/15-11/14	Vascular/Flow Fellow at UWMC
11/5-11/25	VA Seattle
11/26-12/18	UWIC
12/19-1/8	UWMCOT
1/9-1/26	UWMC Ultrasound
1/27-2/16	UWIC
2/17-3/9	UWMC PROCEDURES
3/10-3/30	UWIC
4/21-5/11	UWMC Ultrasound
5/12-6/1	UWMC PROCEDURES
6/2-6/30	UW MRI

Request Forms

[Absence/Vacation Request Forms](#)

Tasks

- This week's duty hours (0.0 hrs logged)
- Review Records
- Update Contact Information

Resources/Documents

- Faculty Directory
- Resident/Fellow Directory
- Residency Program Directory
- MatchUp Community
- GME Office Resources
- ORCA & EpicCare Training Resources
- VA On-boarding Resources
- UWGME Residency and Fellowship Program Router
- UW Medicine Smoke-Free Initiative FAQs
- Search Resources/Documents

Curriculum Objectives

- UWMC Ultrasound (1 files)
- All Curriculum Objectives...

Graduate Medical Education - Portal Channel (Resident)

UW Medicine EPIC News

Practitioners! We launch EpicCare 2012 this weekend!

Reuters - Health News

[AstraZeneca says competitor to blockbuster Nexium launched in U.S.](#)
LONDON (Reuters) - Britain's AstraZeneca said on Tuesday it was aware South Korea's Hanmi Pharmaceutical had launched a competitor to its top selling stomach-acid drug Nexium in the United States.

[GSK to stop paying doctors in major marketing overhaul](#)
LONDON (Reuters) - GlaxoSmithKline will stop paying doctors for promoting its drugs and scrap prescription targets for its marketing staff - a first for an industry battling scandals over its sales pr...

[Pfizer will allow Teva to sell generic Viagra](#)
(Reuters) - Pfizer Inc on Tuesday said it would allow Teva Pharmaceutical Industries to sell generic forms of its Viagra anti-impotence treatment in the a sett...

[Sleep loss linked to teens' blood pressure](#)
NEW YORK (Reuters Health) - Beyond making teens sleepy during the day, staying up late may be raising their blood pressure, setting them up for l...

[EU issues warning on potential health risk from insecticides](#)
LONDON (Reuters) - European health authorities warned on Tuesday that two insecticides, including a widely-used chemical made by Bayer, may affe...

New England Journal of Medicine - Current Issue

[Macrophage Accumulation in Atherosclerosis](#)
New England Journal of Medicine, Volume 369, Issue 24, Page 2352-2353, December 2013.

[Carotid Stenosis](#)
New England Journal of Medicine, Volume 369, Issue 24, Page 2359-2361, December 2013.


[Colorectal-Cancer Incidence and Mortality after Screening](#)
New England Journal of Medicine, Volume 369, Issue 24, Page 2354-2355, December 2013.

[Aqueous Winkling of the Palms in a Patient with Cystic Fibrosis](#)
New England Journal of Medicine, Volume 369, Issue 24, Page 2362-2363, December 2013.

[A Pharmacogenetic versus a Clinical Algorithm for Warfarin Dosing](#)
New England Journal of Medicine, Volume 369, Issue 24, Page 2283-2293, December 2013.

[Add New Channel](#)

Usability Tip

Use the arrow  in the upper right corner of the grey boxes to move the position of the box channels up or down within its column (excludes Urgent Tasks and GME/Program portals)







Resident MedHub Home Page Left Column

Urgent Tasks: Pending tasks with deadline requirements

- Duty Hours
- Evaluations
- Annual tasks such as Medical License renewal, DEA license renewal, Residency and Fellowship Position Appointment signature)

Urgent Tasks

- [Incomplete Duty Hours \(1\)](#)
- [Incomplete Evaluations \(4\)](#)

Sunday, January 12
 5:00pm - 8:00am (+1) Rad Onc Eve Call (Home) - UWMC/SCCA/HMC/SCH/NWH
Monday, January 13
 7:00am - 8:30am QI (Chart) Rounds UWMC Rad Onc Conference Room (- -)
 8:00am - 12:00pm Clinic - UWMC Cancer Center/Radiation Oncology Services (AM)
 8:00am - 12:00pm Clinic - SCCA Outpatient Clinic (AM)
 1:00pm - 5:00pm Clinic - UWMC Cancer Center/Radiation Oncology Services (PM)
 4:00pm - 5:00pm Tumor Board: Sarcoma - Extremity UWMC Pathology: NE-110K (- -)

Personal Calendar

- Switch between calendar and list view in Account Preferences
- Clinics and Call assignments
- Scheduled didactic clinics
- Notes/reminders posted by program

Resident MedHub Home Page Left Column

Rotation Schedule: Click rotation name to view Call Schedule during your rotation period

Rotation Schedule

July 1, 2013 - June 30, 2014

- 7/1-9/30 [UWMC Rad Onc - Palliative Care \(GK\)](#)
- 10/1-12/31 [VAPSHCS Rad Onc - VAH \(KW/TQ\)](#)
- 1/1-3/31 [UWMC Rad Onc - Sarcoma & GI \(GK/EK\)](#)
- 4/1-6/30 [UWMC Rad Onc - Research](#)

Post New Message

Send to: Anonymous Message to DIO/GME Director (Robinson) v

Default: Normal v Send Email:

Message:

Post Message

Messaging

Recent Messages (0) [Post New](#)

(no messages)

[View All Messages](#)

Messaging (including ability to send an anonymous message to your Program Director and DIO)

Announcements

Announcements

- [New SCCA Dictation \(1/1-12/31/14\)](#)
Posted: 01/02
- [Health Sciences Express Shuttle Changes starting Wednesday, January 8th, 2014 \(1/8-2/12/14\)](#)
Posted: 12/31
- [Resident In-training Exam: 3/6/2014 \(3/6-3/6/14\)](#)
Posted: 05/02

Resident MedHub Home Page Middle Column

Resources/Documents

- Directories
- Program information

Documents

- [Faculty Directory](#)
- [Resident/Fellow Directory](#)
- [Residency Program Directory](#)
- [MedHub Community](#)
-
- [Pain Fellowship Forum](#)
-
- [CBY Interns Retreat](#)
- [Didactic - CA1 Lecture Handouts](#)
- [Didactic - CA2 Lecture Handouts](#)
- [Didactic - CA3 Lecture Handouts](#)
- [Faculty Fellowships](#)
- [Journal Club articles](#)
- [Surq Call/Away Schedules](#)
-
- [GME Office Resources](#)
- [ORCA & EpicCare Training Resources](#)
- [VA On-boarding Resources](#)
-
- [PACU TEST LOG-IN](#)
Internet Link
- [UWARES UW Residency Economics Society](#)
Internet Link
- [2009 ITEXAM KEYWORDS \(by R4s\)](#)

Tasks

- [This week's duty hours](#) (71.5 hrs logged)
- [Review Records](#)
- [Update Contact Information](#)
- [Trainee Application](#)

Tasks

- Log your duty hours as the week progresses
- Review Records (Summary of your trainee demographics, training history, education, and certifications)
- Update Contact Information
- Review/submit assigned Trainee Application materials

Resident MedHub Home Page Middle Column

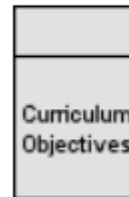
Curriculum Objectives: May also include details about structure of rotation activities

- Curriculum Objectives for your current rotation highlighted
- Link to Curriculum Objectives for all rotations in your program

Curriculum Objectives

Curriculum for In-House Services						
Service/Curriculum:	Documents:	File Type:	File Size:	Updated:	Level:	M
Breast	Breast Cancer Goals and Objectives	DOCX	96K	02/24/2012	All	C
CNS	Central Nervous System Cancer Goals and Objectives	DOCX	97K	02/24/2012	All	C
	READ - GammaKnife PowerPlan Directions (CPOE)	DOCX	145K	06/21/2013	All	P
	READ - GammaKnife Rx Writer	DOCX	78K	06/21/2013	All	H
GU, Lymphoma	Genitourinary Cancer Goals and Objectives	DOCX	96K	02/24/2012	All	C
GYN/GI/Brachytherapy	Gastrointestinal Cancer Goals and Objectives	DOCX	96K	02/24/2012	All	C
	Gynecologic Cancer Goals and Objectives	DOCX	95K	02/24/2012	All	Combined Global Competencies and Cli...
Head and Neck 1, Prostate	Genitourinary Cancer Goals and Objectives	DOCX	96K	02/24/2012	All	Combined Global Competencies and Cli...
	Head and Neck Cancer Goals and Objectives	DOCX	97K	02/24/2012	All	Combined Global Competencies and Cli...
Head and Neck 2-Skin	Head and Neck Cancer Goals and Objectives	DOCX	97K	02/24/2012	All	Combined Global Competencies and Cli...
	Skin Cancer Goals and Objectives	DOCX	97K	02/24/2012	All	Combined Global Competencies and Cli...
Head and Neck, Palliative RT	Head and Neck Cancer Goals and Objectives	DOCX	97K	02/24/2012	All	Combined Global Competencies and Cli...
Pediatrics, TBI	Pediatric Cancer Goals and Objectives	DOCX	97K	02/24/2012	All	Combined Global Competencies and Cli...
	Pediatric Radiation Oncology	PDF	152K	12/27/2011	All	Developed as the required sample for t...
Research	Resident Research Poliv	PDF	92K	05/01/2013	All	--

Curriculum Objectives



[UWMC Rad Onc - Sarcoma & GI \(GK/EK\) \(2 files\)](#)
[All Curriculum Objectives...](#)

Resident MedHub Home Page Right Column


GME Portal Channel

- News and announcements of special interest or urgency

Program Portal Channel **{if used by your program}**

- News, announcements, and resources

News (OPTIONAL)

- You can select from available free news sources such as journals and news feeds or remove them completely from your MedHub home page
 - To add a channel click **“Add New Channel”**
 - To delete a channel, click the  in the upper right corner of the news box

Navigating MedHub

myHome Portfolio Schedules Procedures Evaluations Conferences Help

Use the top right navigation bar to access different modules from your home page

Portfolio

- Keep record of research, publications, educational activities
- Maintain CV

The screenshot displays the MedHub Portfolio interface. At the top, there are tabs for 'Portfolio Entries', 'Goals & Objectives', 'Curriculum Vitae', and 'Training Summary'. Below these is a dropdown menu set to 'General Entry' and a 'New Portfolio Entry' button. The main area features a table with columns for 'Entry Title', 'Type', 'Date', and 'Attached'. Two entries are listed: 'Portfolio Fall 2014' (General Entry, 12/8/14) and 'October Report' (General Entry, 11/25/14). To the right, a 'Portfolio Tasks' sidebar includes links for 'Export Portfolio' and 'Export Portfolio Entries by Type'. A 'PRINT VERSION' icon is also visible.

Entry Title	Type	Date	Attached
Portfolio Fall 2014	General Entry	12/8/14	
October Report	General Entry	11/25/14	

Scheduling in MedHub: Individual

myHome Portfolio Schedules Procedures Evaluations Conferences Help


Individual schedule information includes

- Rotation assignments for current academic year
- Approved leave requests

Rotations Calls/Shifts Clinics Weekly Activity Individuals

Individual Schedules

Academic Year: July 1, 2013 - June 30, 2014
Resident: Doe, John (5)
Display Settings: In-house Conferences

PRINT VERSION 

Rotation:	1	2	3	4	5	6	Resident:
Resident:	Block 1	Block 2	Block 3	Block 4	Block 5	Block 6	Resident:
Doe, John	VMMC Urology CONF 7/26-7/28	UWMC Urology VAC 10/26-11/3	VMMC Urology VAC 12/23-12/29	UWMC Urology VAC 2/3-2/9	HMC Urology	UWMC Urology	Doe, John

Scheduling in MedHub: Individual

Daily activity assignments

- Calls/Shifts {if populated by your training program}
- Clinics {if populated by your training program}
- Didactics {if populated by your training program}

JANUARY 2014						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					3 Uro Weekday Resident - UWMC (6:00am-5:00pm) UWMC Urology	4 UWMC Urology
5 UWMC Urology	6 Uro Weekday Resident - UWMC (6:00am-5:00pm) UWMC Urology	7 Uro Weekday Resident - UWMC (6:00am-5:00pm) Uro Night Resident (Home Call) - SCH/UWMC (5:00pm-7:00am +1) Faculty Meetings (6:30-7:30am) UWMC Urology	8 Uro Weekday Resident - UWMC (6:00am-5:00pm) Research Seminar (6:30-7:30am) GU Tumor Board (7:45-9:00am) UWMC Urology	9 Uro Weekday Resident - UWMC (6:00am-5:00pm) UWMC Urology	10 Uro Weekday Resident - UWMC (6:00am-5:00pm) Didactics/Chapter Review (6:30-7:30am) URISTI (7:30-9:30am) UWMC Urology	11 UWMC Urology
12 UWMC Urology	13 Uro Weekday Resident - UWMC (6:00am-5:00pm) UWMC Urology	14 Uro Weekday Resident - UWMC (6:00am-5:00pm) Faculty Meetings (6:30-7:30am) UWMC Urology	15 Uro Weekday Resident - UWMC (6:00am-5:00pm) Uro Night Resident (Home Call) - SCH/UWMC (5:00pm-7:00am +1) Faculty Meetings (6:30-7:30am)	16 Uro Weekday Resident - UWMC (6:00am-5:00pm) UWMC Urology	17 Uro Weekday Resident - UWMC (6:00am-5:00pm) Didactics/Chapter Review (6:30-7:30am) URISTI (7:30-9:30am) UWMC Urology	18 UWMC Urology

Scheduling in MedHub: Call/Shift Schedules

Call/Shift Schedules

Academic Year: Call/Shift Schedule: View:

Monday, January 20, 2014					
Call/Shift:	Name:	Type:	Level:	Pager:	
HMC Uro OR (Trauma)	(none)				
Uro Chief Res Backup (Home Call) - HMC/UWMC/SCH/VA	(none)				
Uro Night Resident (Home Call) - HMC/VA	Haider, Maahum	Resident (0328)	4	#(206) 416-0214	
Uro Night Resident (Home Call) - SCH/UWMC	Dy, Geolani	Resident (0328)	2	#206-314-2710	
Uro Night Resident (Home Call) - VMHC	(none)				
Uro Weekday Resident - HMC	Macleod, Liam	Resident (0328)	3	#206-416-5035	
	Lopushnyan, Natalya	Chief Resident (0329)	6	#(206) 540-9943	
Uro Weekday Resident - SCH	Dy, Geolani	Resident (0328)	2	#206-314-2710	
	Haynes, Brandon	Resident (0328)	3	#206-416-5031	
Uro Weekday Resident - UWMC	Osburn, Nathan	Resident (0328)	2	#(206) 314-2752	
	Chery, Lisly	Resident (0328)	5	#(206) 540-7275	
	Avery, Daniel	Chief Resident (0329)	6	#(206) 540-9929	
Uro Weekday Resident - VAMC	May, Phillip	Resident (0328)	2	#(206) 314-2741	
	Winters, Brian	Resident (0328)	3	#206-416-5055	
	Shih, Cheryl	Chief Resident (0329)	6	#(206) 540-9957	
Uro Weekday Resident - VMHC	Hsi, Ryan	Resident (0328)	5	#(206) 540-7281	

Procedures/Case Logging

myHome Portfolio Schedules **Procedures** Evaluations Conferences Help

To add a new Procedure/case, select Log New Procedure/Case

[Log New Procedure/Case](#)

Use this form to record new procedure/case logs. You can later review all of your logs by selecting the option below.

[View Recorded Procedures/Cases](#)

Review all of your recorded procedures. This page also provides access for modifying and deleting procedure logs.

[Procedure/Case Summary Reports](#)

Overview of procedure requirements, diagnosis requirements, procedure certifications, continuity of care and visit types.

[Procedure/Case Demographic Breakdown](#)

Charts of procedures according to patient demographics.

Procedures/Case Logging

Use this form to record new procedure/case logs

Background Information

Procedure Date:* 01/15/2014

Location:* University of Washington

List Search Other

Supervisor:* (none)

Patient Information

Patient ID: (new patient) ?
Note: do not use patient name

Patient Gender: (unavailable) Patient Age: (unavailable)

Procedures

CPT®:	Procedure:	Role:	Actions:
(no procedures)			

Add Procedure

Add:	CPT®:	Procedure:
	--	General - Ab/Pregnancy Termination: D&C (Gynecology)
	--	General - Ab/Pregnancy Termination: D&E/MVA (Gynecology)
	--	General - Ab/Pregnancy Termination: Medical (Gynecology)
	--	General - ACLS (Cardiology, Certification)
	--	General - Appendectomy (Surgery)
	--	General - Arterial Blood Gas (Medicine)

[Add Custom Procedure Type \(not in list above\)](#)

Evaluations

myHome

Portfolio

Schedules

Procedures

Evaluations

Conferences

Help

The Evaluations section allows you to

- Complete required evaluations
- View evaluations of yourself
- View past evaluations you have submitted

[Dr. Wright, Jonathan - Urology Resident Evaluation of Faculty](#)

[Dr. Sutherland, Suzette - Urology Resident Evaluation of Faculty](#)

[Dr. Lucioni, Alvaro - Urology Resident Evaluation of Faculty](#)

Note: if you were delivered an evaluation in error, you can remove it by clicking the link (i

[+ Initiate Evaluation of a Faculty Member](#)

[Review Completed Evaluations](#)

[Performance Evaluations \(108\)](#)

[Performance Evaluations - Aggregate View](#)

[Performance Evaluations by Competencies](#) 

[Performance Evaluation Trends](#)

[Milestones Summary](#)

Evaluations

Evaluation forms are basic web forms. To complete, simply select the appropriate response or type in comments for each question, and then click “Submit” at the bottom of the page.

Evaluations Form

Dr. - Fellow Evaluation of Faculty - 6 Month Evaluation

Evaluator: Dr.
Issue Date: 1/8/2014

[Insufficient contact to evaluate](#) (delete evaluation)

Fellow/Resident Trainee evaluates the Faculty member immediately after their rotation, for each described criteria by ranking 1 (Unsatisfactory) to 5 (Excellent) with the exception of the last two questions (8-9) which are categorically described with a specified definition. Each evaluator may make a comment on any of the questions on the general comment form. However, if the evaluator do not want to add any remarks on the comment form, please mark "N/A" to complete. This evaluation will be completely confidential and anonymized for complete privacy.

IMPORTANT: Please click-on "Insufficient Contact To Evaluate" above ONLY if the Faculty member you are asked to evaluate falls on any one of these categories: 1.) You have not had any significant experience or interaction (less than 3 days) with the Faculty member, 2.) The Faculty member was not teaching you during the rotation you are evaluating on, and 3.) The Faculty member is not teaching you at the location you are evaluating on.

	Unsatisfactory	Marginal	Satisfactory	Very Good	Excellent
	1	2	3	4	5
1. Knowledgeable in the field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Availability of the Faculty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Made special effort to teach	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Was an effective teacher	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Contributed to daily work to ensure resident departed on time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Demonstrated professional behavior as an educator.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Provided effective feedback	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If you are interrupted before finishing, you can select “Save answers – I will finish later” and then Submit to save your responses for completion at a later time.

Save answers – I will finish later

Submit

Conferences

myHome Portfolio Schedules Procedures Evaluations **Conferences** Help

Upcoming Conference Schedule

Display:

Date:	Time:	Conference:	Place:	Presenter:	Messages:	Materials:
1/8/2014 (Wed)	8:00-9:00am	Grand Rounds: Oocyte Cryopreservation - From Investigational to Current Clinical Applications	South Campus Center 316	Amy Criniti, MD	0	--
	2:45-5:00pm	Msk Radiology - ordering the right testes	Northgate Classroom 108	Drezner, Osborn	0	--
1/15/2014 (Wed)	8:00-9:00am	Grand Rounds: Pregnancy in the Context of a Woman's Lifespan	South Campus Center 316	Michelle Curtis MD MPH MML	0	--
	2:15-4:30pm	Endometrial Biopsy Workshop	Northgate Classroom 108	Huntington, Zhang	0	--
1/22/2014 (Wed)	8:00-9:00am	Grand Rounds: A Vexatious Task: The History of HF	108		0	--
	2:45-5:00pm	Fever, SIRS, Sepsis			0	--
1/29/2014 (Wed)	8:00-9:00am	Grand Rounds: Stillbirth: local and global perspectives	South Campus Center 316	Kopp	0	--
	2:30-6:00pm	ABFM SAM - Childhood Illness	Northgate Classroom	--	0	--

Click on a conference title for details

Conference Details

Title: Grand Rounds: Oocyte Cryopreservation - From Investigational to Current Clinical Applications
Date: Wednesday, 1/8/2014
Time: 8:00-9:00am
Place: South Campus Center 316

Presenter(s): Amy Criniti, MD
Materials: (none)
Description: Seattle Reproductive Medicine

Group: Grand Rounds
Credits: 1 (1.00 CME; AMA PRA Category I)
Required: Yes

Conference Discussions (0 Topics)

(no messages -- be the first to post a topic)

[Post New Topic](#)

Resident Duty Hours

[Link: Institutional Duty Hours Policy](#)

[Link: Duty Hours Entry Instructions](#)


Work periods in MedHub are categorized by the following activities (aka “shift types”):

- A. Standard Work Period** [default]: Includes all required program activities.
- B. Home Call (called in)**: Shift type to be selected when a resident returns to the hospital while assigned to at-home call (pager call). Each episode of this type of care, while included in the 80-hour weekly maximum, will not initiate a new “off-duty period”. Hours logged with this shift type will not trigger 10-hour break violations.
- C. Work from Home**: Any tasks related to performance of duties, even if performed at home, count toward the 80 hours and should be logged in MedHub as “Work from Home.” Such tasks may include: completion of medical records; submitting orders, reviewing lab tests; time spent on mandatory research.

Resident Duty Hours

Choose from two interfaces to enter your hours:

1. Duty Hours Entry – Graphical Interface
Switch view via link at bottom left of Standard Interface:
2. Duty Hours Entry – Standard Interface
Switch view via link at top right of Graphical Interface:

 [Use Graphical Interface](#)

 [Use Standard Interface](#)

 [Help - Data Entry Demo](#)

When should "Home Call (called in)" work periods be logged?

- Hours spent in the hospital when called in to provide patient care count toward the 80-hour weekly limit and should be logged in MedHub as "Home Call (called in)". Time spent assigned to Home Call but not called back into the hospital should not be logged by the resident/fellow in MedHub.

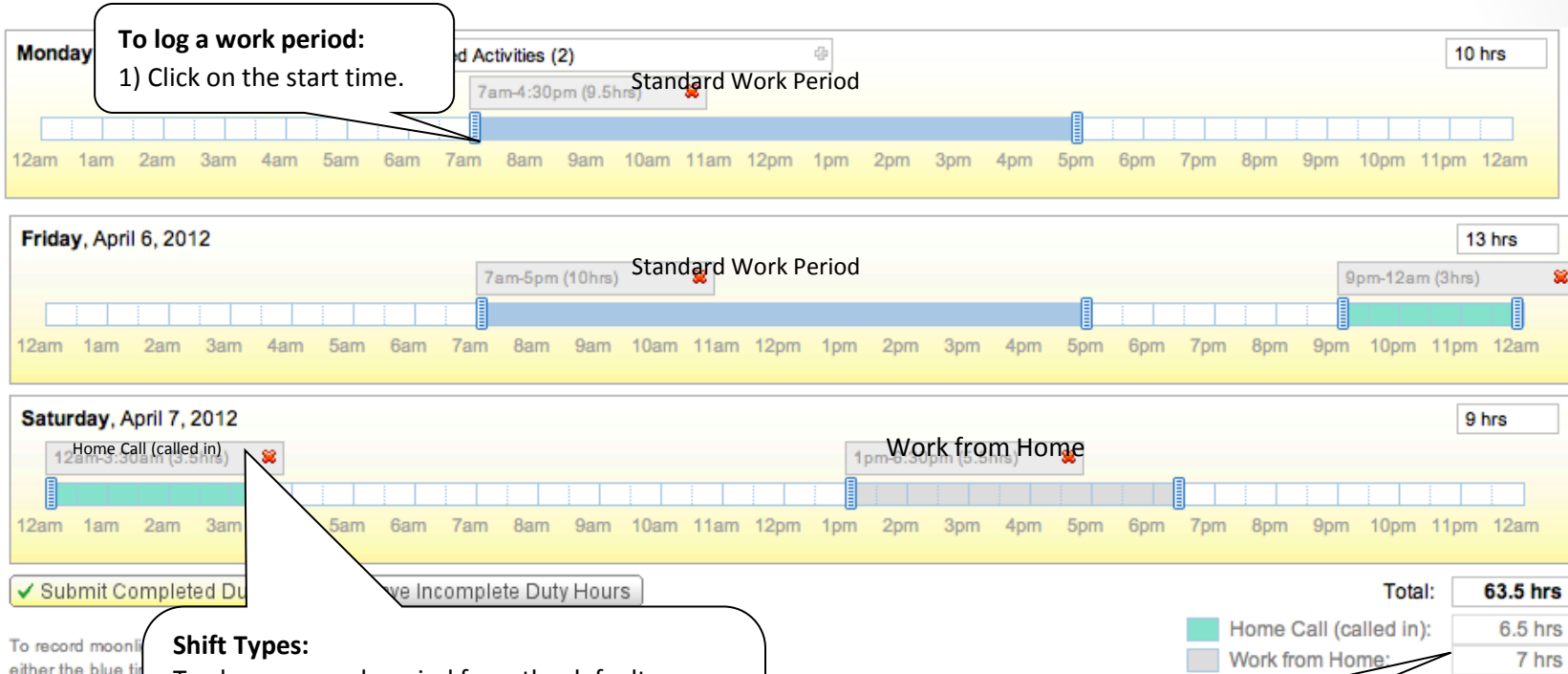
When should "Work from Home" work periods be logged?

- Any tasks related to performance of clinical duties, even if performed at home, count toward the 80 hours and should be logged in MedHub as "Work from Home." Such tasks may include: completion of medical records and similar tasks; submitting orders and reviewing lab tests; signing verbal orders; time spent on research.
- Do not log reading, studying, and academic preparation time, such as time spent preparing for presentations or journal club.

Questions?

Contact {program administrator}.

Resident Duty Hour Entry: Graphical Interface



To log a work period:
1) Click on the start time.

Shift Types:
To change a work period from the default "Standard Work Period" to a "Home Call (called in)" or a "Work from Home" period, click on gray summary box above the shift. Then, select the appropriate work period type.

Summary of Hours:
The column at the bottom of the graphical interface summarizes the total hours worked for the week. The "Total" field includes "Standard Work Period", "Home Call (called in)" and "Work from Home" periods.

Resident Duty Hour Entry: Standard Interface

To log a work period:

1) Enter the start time in the "In" dropdown box

2) Enter the end time in the "Out" dropdown box

Recorded Activities:
 >> 5:00pm-7:00am: VAMC 1 (+1)
 >> 5:00pm-7:00am: VAMC 2 (+1)

In:	Out:	Shift Type
7:00am	6:00pm	(standard)
6:00pm	9:00pm	Work from Home

▼ MORE ENTRIES ▼

Wednesday June 22, 2011

Recorded Activities:
(none)

In:	Out:	Shift Type
4:30am	7:00am	Work from Home
7:00am	6:00pm	(standard)
9:00pm	12:00am	Home Call (called in)
--	--	(standard)

▼ MORE ENTRIES ▼

Shift Types:

To change a work period from the default "(standard)" to a "Home Call (called in)" or a "Work from Home" period, select the appropriate type from the dropdown box next to the corresponding time.

In:	Out:	Shift Type
2:00am	1:30am	Home Call (called in)
00:00am	12:00am	(standard)

▼ MORE ENTRIES ▼

Friday June 24, 2011

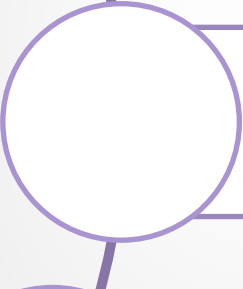
Recorded Activities:
 >> 5:00pm-7:00am: VAMC 1 (+1)

In:	Out:	Shift Type
7:00am	6:30pm	(standard)

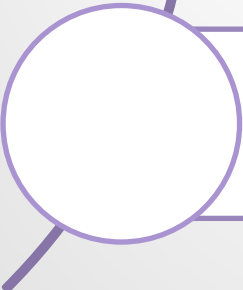
HELP: Support Options in MedHub




Click the Help button in the top right navigation Bar



Send MedHub or your Program Administrator a “Help” message



Click the  anywhere it appears in MedHub for Help in that specific area